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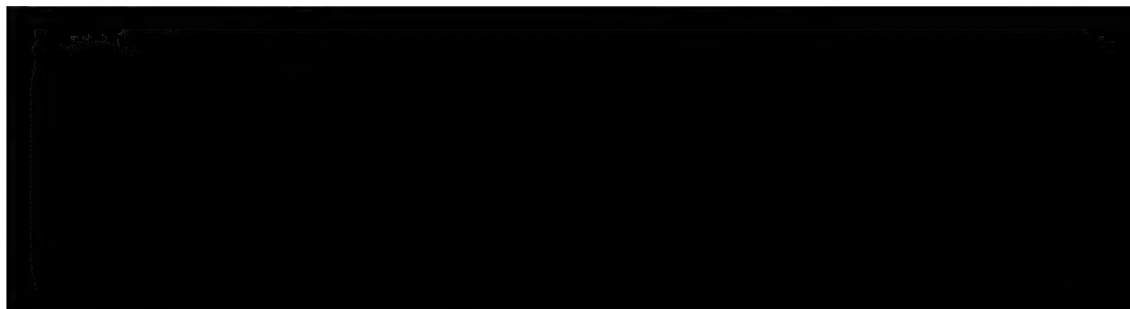
OFFICE OF SECURITY WEEKLY STAFF MEETING

OS Conference Room

9 August 1973

1. Present were:

25X1A



2. Pertinent Items of Interest

a. Incentive Award

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The Director of Security presented Mr. [REDACTED] with an additional and final cash award of \$1,000 for his work on the Multiple Line Telephone Analyzer. Mr. Osborn said that the Analyzer is widely used in the intelligence community and represents the pinnacle of ingenuity and hard work. In addition, Mr. [REDACTED] in recognition of his skill and achievement, was sent to school for one year while paid so that he could complete work for his degree.

b. Promotions

Mr. Osborn congratulated the following personnel who were present and promoted:

E2 IMPDET  
CL By 061626

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GS-05 to GS-06

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Headquarters Security Branch

GS-06 to GS-07

25X1A



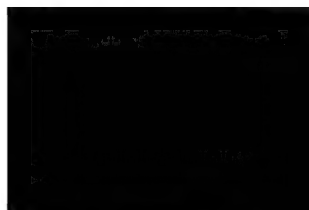
Headquarters Security Branch

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GS-07 to GS-08

25X1A



NPIC  
NPIC  
Headquarters Security Branch  
NPIC  
OTR

GS-08 to GS-09

25X1A



Technical Division

25X1A



\* Note: Not Present

Mr. Osborn pointed out that the promotions were a measure of real accomplishment and outstanding performance, because promotions are hard to come by in these days of budgetary restrictions and because of the high caliber of the personnel competing for tangible recognition.

c. DD/M&S Briefing

On Tuesday, the Director of Security briefed Mr. Brownman on the status of 23 objectives and on plans for the Office of Security relating to current and future actions. The presentation was well received; in this regard, Mr. [REDACTED] expressed his appreciation to those personnel providing inputs and, especially, to Mr. [REDACTED] who worked closely with Mr. Osborn in preparing the material for discussion.

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d. Cox Grand Jury

Mr. Osborn advised that beginning next week he will be on three weeks' leave in New Hampshire, except for a short return on Wednesday or Thursday when he will testify before the Cox Grand Jury.

e. Liaison

25X1A Mr. [REDACTED] indicated that the mutually beneficial liaison which has been established by the Director of Security with law-enforcement and police officials over the years will be sharply curtailed because of recent Congressional actions and pressure from the public news media.

25X1A f. Mr. [REDACTED] Return

The Deputy Director of Security related that during his recent trip to the Far East regarding Air America activities, he was able to touch base with Messrs. [REDACTED]

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[REDACTED] Security Officers serving overseas. It appears that the slot held by Mr. [REDACTED] is in jeopardy.

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25X1A

g. Functional Overlap

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A meeting this afternoon (9 August) will take place between Mr. Brownman, [REDACTED] and certain personnel of the Technical Division, at which time Technical Division programs will be reviewed. This timely get together will probably focus on possible overlap in functions between the Offices of Security and Communications, which Mr. Brownman thought he observed during his recent European trip.

h. Relocation of Offices

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Mr. [REDACTED] reported that substantial progress has taken place in the renovation of Room 4 E 13 in connection with the housing

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25X1A

of records and operation of the Compartmented Information Branch. He expected the work to be completed by the end of next week unless other top level priorities surface. Currently, Mr. [REDACTED] is pulling together a composite telephone and locator directory for the Office which, hopefully, will be ready for distribution in the next two weeks.

i. Drug Notice

Coordination among the Office of Security, the Office of Medical Services, and the Office of Personnel is in the final stages on the Agency Drug Notice being prepared for distribution to all Agency employees.

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j. VIP Support

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Security support and assistance was rendered by Special Agents [REDACTED] to Ambassador [REDACTED] in [REDACTED]. Special Agents are also on standby duty at Kennedy Airport to provide any assistance needed by General Walters who is beginning his trip to a number of countries in Europe.

k. SANCA

A malfunction in the SANCA network is causing a delay in Security Records Division case processing.

l. Investigative Activity

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m. Technical Division "Find"

Reports for the African Station and Headquarters are currently being prepared concerning the recent Technical Division "find" in the residence of the Chief of Station in Africa.

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A 2-man team is currently conducting [REDACTED] inspections in the Near East area; a recent safe "lockout" at the President's Foreign Intelligence Advisory Board is being handled.

n. Uniform Physical Security Standards

The minimum Uniform Physical Security Standards for Compartmented Information Facilities originated by the Security Committee and approved by the Intelligence Board for intelligence community and Government distribution is a popular item. A need for a third printing of 200 copies has just been met.

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UNCLASSIFIED		CONFIDENTIAL	
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<b>OFFICIAL ROUTING SLIP</b>			
TO	NAME AND ADDRESS	DATE	INITIALS
1	DD/P&M	8/9/73	D
2	D/Security 25X1A	8/9/73	[REDACTED]
3	DD/Security	9 AUG 1973	W
4			
5			
6	Mr. [REDACTED] 25X1A		
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APPROVAL		DISPATCH	RECOMMENDATION
COMMENT		FILE	RETURN
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*Slight change in TP 2(a)*

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[REDACTED] 25X1A	9 Aug 73